

**Minutes of the 66th Annual General Meeting of the Physical Crystallography Group of the
British Crystallographic Association and Structural Condensed Matter Group of the Institute of
Physics**

11:45 am Wednesday 22nd April 2009, Loughborough

There were 10 members present. Committee members present: David Keen, Dave Allan, Andrew Goodwin and Matt Tucker

1. Formal apologies for absence were received from Ivana Evans
2. Minutes from the 65th AGM held at York, 9th April 2008 circulated and accepted as an accurate record of the meeting.
3. Matters arising from minutes
 - a. The IoP have dropped the funding for the Lecture prize to £500. The idea of finding extra external funding for the prize was discussed but in the end the conclusion was that £500 is still an acceptable prize and so it will be kept at that for the time being.
 - b. An option of a back account with BCA as well as the IoP was discussed but while possible for the time being it was not felt it was needed.
 - c. The email list was looked into and is now hopefully more reliable.

4. Chairman's report

This report marks my first year as Chair of this group and although it has been a steep learning curve I have been fortunate to be supported by a very able vice chair, treasurer/secretary and committee. It has however, been a very enjoyable experience to work with you throughout the year and I am already looking forward to the various things that we have planned for the coming year.

a. *Meetings*

Looking back over the year, we followed the hectic period around the last BCA Spring meeting in York (PDF workshop, Durham Powder Diffraction and Rietveld School and packed sessions at the actual Spring Meeting) with a slightly quieter year. We held our Winter Meeting in conjunction with the ISIS Crystallography User Meeting in The Coseners House in Abingdon 6-7th November. This joint meeting was a new departure for us, but we were rewarded with an attendance of ~70 people (helped in part by the travel support provided by ISIS) and a very good meeting under the title "Neutron diffraction and complementary techniques".

In addition, our group was well represented at other meetings throughout the year with (for example) good representation at the IUCr congress in Osaka and the EPDIC meeting in Warsaw (where Andrew Goodwin was awarded the EPDIC Young Scientist Award).

b. *New instrumentation*

The year has also seen an increase in the number of relevant instruments at central facilities. Following on from the I15 high-pressure beamline at Diamond were the I11 high resolution powder diffractometer and the I19 Small Molecule Single Crystal Diffraction instrument, with the WISH powder diffractometer at ISIS TS-2 taking its first neutrons before of the last ISIS cycle. These machines represent a significant increase

in opportunities for our community and I hope that we are able to make very good use of them!

c. *Prizes*

In addition to Andrew Goodwin's EPDIC Prize, Laurent Chapon was awarded the IoP-sponsored Physical Crystallography Prize and Lars Lundegaard was awarded the PANalytical sponsored PCG-SCMP Thesis Prize. Lars gave a very good talk on his work at our winter meeting in Abingdon. This year's competition for the Thesis prize was again very strong and the winner will be announced at the conference dinner tonight. It was a difficult choice for the committee to make and I thank them for their efforts. Our poster prize will also be announced at the dinner.

d. *Communication*

The PCG-SCMP twice-yearly newsletter continues to be our main formal route for communication - thanks to Ivana Evans for co-ordinating this and to many of you who have contributed articles. We also continue to update our WiKi-based web pages (www.PCG-SCMP.org) and this is a really good place to find up-to-date information about PCG-SCMP activities as well as acting as a place to record details of past meetings etc. - thanks to Matt Tucker for maintaining these pages.

e. *Future Activities*

We plan to hold our winter meeting in tandem with the ISIS Crystallography User Meeting again (date to be determined – on a topical area tba). In addition we are co-sponsoring a session at the IoP CMMP meeting in Warwick (15-17 December) on the subject of Multiferroics (with the IoP Magnetism group). We have been debating within the committee about our level of future support for the CMMP meeting (in the light of attempts by the IoP CMMP Division to increase its popularity) – any further input from our members would be appreciated. We are also planning a Powder Diffraction and Rietveld School (tentative dates 18-22nd April) and a Magnetism workshop in the spring. Next year's BCA will be held in Warwick in the week beginning 12th April 2010

f. *Vacancies*

The current committee vacancies will become obvious later in this meeting; however I would like to offer my thanks to retiring members – John Loveday and Serena Margadonna. Matt Tucker's time as Hon Sec/Treas has also come to an end and I am delighted that he is happy to continue in that role for a further period (later elections notwithstanding!).

5. Secretary/Treasurer's report

- a. The secretary/treasurer presented the annual activity report to the meeting and the financial summary appended.
- b. The funding bid submitted to the new IOP funding model was described and details are given in the financial summary appended.

6. Elections to PCG/SCMP committee

- a. Hon Secretary/Treasurer: Matt Tucker. Proposed David Keen; Seconded: Dave Allan.

- b. Ordinary Member: Sarah Lister. Proposed Matt Tucker; Seconded: Andrew Goodwin.
 - c. Ordinary Member: Kirsten Christensen. Proposed Dave Allan; Seconded: David Keen
 - d. YCG representative: Sam Callear. Appointed by YCG committee
7. Future Meetings are detailed in the Chair's report above.
8. Any other business
- a. A new logo for the group was presented and accepted by the meeting.

Financial summary 2008

Balance as of 1.01.2008	£0.00
Group income for 2008	£3,595.00
Extra bursary funding (June)	£505.00
Group expenditure in 2008	-£3,752.00
Balance as of 31.12.2008	£348.00

Details of Spending in 2008 Accounts

Miscellaneous

Committee expenses	£226.00
Speaker expenses	£0.00
Postage/printing	£0.00
Total misc	£226.00

Prizes in 2008

Sarah Lister	£50.00
Laurent Chapon	£1018.00
Total Bursaries	£1068.00

Bursaries in 2008

Helen Maynard	£250.00
Shaun Evans	£250.00
Anthony Phillips	£200.00
Anthony Reilly	£200.00
Rabaah Syahidah Azis	£200.00
Total Bursaries*	£1100.00

*Please note we were award an extra £505 for bursaries in June

Meetings

2008 Winter meeting	£1,358.00
Total winter meeting expenses	£1,358.00

2008 Meeting support

None	£0.00
Total meeting support	£0.00

Total expenditure 2008	£3,752.00
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IOP bid for projected spend in 2009

Committee Expenses	£400.00
Newsletter & Communications	£50.00
PCG prize support	£50.00
Student Bursary	£685.00
Winter meeting	£1,050.00
Rietveld school support/bursaries	£1,050.00
Total approved budget for 2009	£3,285.00

Notes:

The new IOP system is now in place, so the 2008 account will be clear and the 2009 budget awarded on the bidding system