

**The 69th Annual General Meeting of the Physical Crystallography
Group of the British Crystallographic Association and
Structural Condensed Matter Group of the Institute of Physics
11:45 am Wednesday 18th April 2012, Warwick**

30 members were present including the following committee members: Ivana Evans, Matt Tucker, David Keen, David Allen, Andrew Goodwin, Sam Callear, Mike Glazer and Kirsten Christensen.

1. Formal apologies for absence were received from Sarah Lister and Helen Maynard-Caseley.
2. Minutes from the 68th AGM held at Keele, 13th April 2011 was accepted as an accurate record of the meeting.
3. The consultation on the name change will be discussed in the Chair's report, but otherwise no matters arising from minutes.
4. Chair's report

Meetings

The BCA spring meeting 2011 (Keele) featured five PCG sessions: New Developments at Diamond, Local Structure, High Pressure and Energetic Materials, Time Resolved Structural Science, and Cultural Heritage. The PCG Plenary lecture entitled "Crystallography in the Cultural Heritage: Personal Experiences" was given by Gilberto Artoli (Università di Padova).

The PCG-SCMP winter meeting 2011 (Cosener's House) was held jointly with the ISIS Crystallography User Group Meeting, and themed "Applied Physical Crystallography". The scientific programme featured 8 invited talks, 4 talks by younger researchers, and an excellent poster session.

The Group also supported the **CMMP 2011** meeting (Manchester) by contributing two sessions: "Local Structures of Functional Materials" and "Structural Studies of Nanomaterials".

Ivana thank all who contributed to organising and chairing the PCG-SCMP sessions at these conferences.

Education

Professor Mike Glazer (Oxford, Physics), has agreed to act as the group's education officer, and has been co-opted onto the committee in this role. Mike has contributed a significant amount of educational content to the wiki pages (<http://www.pcg-scmp.org/Education>) and is maintaining these pages. Big thanks to Mike for his contributions.

If any member has any contributions to the Education wiki pages, please forward them to Mike.

PCG-SCMP Membership

The current PCG-SCMP group membership is:

- 191 SCMP members on the IoP database (153 UK, 38 overseas),
- 43 members on the BCA database.

Group name change consultation

At the 2011 AGM, we had a discussion on the possible group name change, in which somediametrically different opinions were expressed. Following this, we ran a membership consultation on the wiki pages, in order to find out the majority view (15th June – 15th September 2011). Unfortunately, the response level was very low; 5 replies, again with a wide spectrum of opinions. In the absence of a clear majority view, the committee have decided not to take further actions.

Prizes

This year we are awarding the **IoP-sponsored Physical Crystallography Prize 2012**. The recipient, Jon Wright (ESRF), was announced and delivered the prize lecture at the awards session preceding the AGM. We are also awarding the **PANalytical Thesis Prize 2012**. This year's recipient will be announced at the Conference Dinner.

Ivana also thank:

- the community for putting forward excellent nominations for prizes,
- the IoP and PANalytical for their continued support of these two prizes, and
- the PCG-SCMP committee members for judging the nominations and voting.

In addition to these major prizes, we are awarding two poster prizes at this meeting. One is sponsored by the IoP (PCG poster prize); the other is sponsored by the RSC Solid State Chemistry Group (the structural solid state chemistry poster prize). Winners will be announced at the Conference dinner.

Communication

Our main formal routes for communication continue to be the PCG-SCMP Newsletter, and the wikibased web pages (www.pcg-scmp.org).

Ivana also thank our Newsletter Editor Sarah Tallentire for co-ordinating the Newsletter, everyone who has have contributed articles, our web-master Matt Tucker for maintaining the wiki site, and again Mike Glazer for maintaining the Education pages.

Future activities

The PCG-SCMP winter meeting will again be held jointly with the ISIS Crystallography User Group Meeting in the Cosener's House, Abingdon on 8th and 9th November 2012.

Vacancies

The vacancies on the committee were announced and nominations sought over the last couple of months. Elections of new members will take place shortly. I would like to say thank you to two people who have contributed generously to the committee and to the group's activities over the last few years, and who are retiring from the committee: Sarah Tallentire and Andrew Goodwin.

5. Secretary/Treasurer's report

The secretary/treasurer presented the annual activity report to the meeting and the financial summary appended. There were no questions.

6. Suggested changes to committee structure.

Currently the officer roles are: Chair, Vice-chair and Secretary/Treasurer. It is felt by the committee that the role of Vice-chair is unclear. The committee proposed to change the roles of the officers to be in line with IOP, which is: Chair, Secretary and Treasurer. This was accepted, so the committee is changed accordingly.

7. Elections to PCG/SCMP committee

- a. Treasurer: John Claridge. Proposed by Ivana Evans; Seconded by Matt Tucker
- b. Ordinary member: Paul Saines. Proposed by Andrew Goodwin; Seconded by Ivana Evans.
- c. The new YCG representative Anthony Phillips was introduced to the AGM.

8. Future Meetings

The dates for winter meeting are fixed to 8th - 9th November at Cosener's House, Abingdon. The winter meeting will be in conjunction with the ISIS user meeting. We are considering contributing financially to the Magnetic Rietveld School.

9. Any other business

The Newsletter has been sent out to member of the IOP, but Northern Networking has not sent it to members of the PCG group.

Moreton Moore thank all the committee members for their good work.

John Evans thank Kirsten for organising this year Spring Meeting.

Financial summary 2011

Balance as of 1.01.2011	£0.00
Group income for 2011	£2,495.00
Group expenditure in 2011	-£2,090.50
Balance as of 31.12.2011	£404.50

Details of Spending in 2011 Accounts

Miscellaneous

Committee expenses	£95.00
Speaker expenses	£0.00
Postage/printing	£0.00
Total misc	£95.00

Prizes in 2011

None	£0.00
Total Prizes	£0.00

Bursaries in 2011*

Three £250 bursaries from 5 requests	£750.00
Total Bursaries	£750.00

Meetings

2010 Winter meeting**	£1,005.50
2011 Autumn meeting	£990.00
Total meeting expenses	£1,995.50

2011 Meeting support

None	£0.00
Total meeting support	£0.00

Total expenditure 2010	£2,090.50
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IOP bid for projected spend in 2012

Committee Expenses	£440.00
Newsletter & Communications	£0.00
PCG prize support	£550.00
Winter meeting	£1,000.00
Rietveld school support	£1,000.00
Total requested budget for 2012	£2,990.00

Total approved budget for 2011	£2,990.00
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Notes:

*The money for student bursaries is not part of the main budget allocation and is allocated by the GCC as the request are received.

**The 2010 winter meeting was paid late, so was paid from the 2011 budget, if this money was needed we could have request additional funds from the IoP, which would have then been considered by the GCC.